County of Alameda Adult & Aging Services
Advisory Committee on In-Home Supportive Services
6955 Foothill Boulevard, Suite 300
Oakland, CA 94605
Phone: (510) 577-3552
Fax: (510) 577-1965
https://www.alamedacountysocialservices.org/

ADVISORY COMMITTEE: IN-HOME SUPPORTIVE SERVICES MEETING MINUTES

Thursday July 16th, 2026
1:30 pm-3:30 pm
Eastmont Town Center Maxwell Park Conference Room or via Microsoft Teams:

Advisory Committee Members Present	**County of Alameda Staff Present**
Christina Leffmann	Nicole Hayes
Karen Ridley	Saundra Pearson
Carol Crooks	Everett Robinson
Shawn Costello	Sadid Ansari
Hannah Karpilow	Sharda Basnet
Diane Powers (T)	Emily Vo (T)
(T)Teleconference	

Item	**Discussion / Recommendations**
Call to Order	**Meeting called to order by Christina Leffman at 1:36 PM.** A Quorum was confirmed.

County of Alameda Adult & Aging Services
Advisory Committee on In-Home Supportive Services
6955 Foothill Boulevard, Suite 300
Oakland, CA 94605
Phone: (510) 577-3552
Fax: (510) 577-1965
https://www.alamedacountysocialservices.org/

Consent Calendar	**(1) Review and approval of agenda**: Agenda approved **(2) Review and approval of minutes of April 2, 2026:** Minutes approved **(3) Motion to Approve minutes:** Christina Leffmann **(4) Motion Seconded:** Karen Ridley **(5) Quorum Confirmed:** Motion Passed Unanimously
Legislative/Budget Updates	**Legislative/ Budget Updates** • State budget proposals and IHSS funding updates were presented. • No significant new funding was approved. Several proposed initiatives remain unfunded. • The backup provider program continues despite limited resources.
Adult & Aging Services Report	**A. Programming Updates** • Budget constraints continue to impact program operations. • Staffing shortages are affecting service delivery and processing timelines. • Current funding remains insufficient to meet caseload demands. **B. Backup Provider Program** • Low recipient awareness continues to limit program utilization. • Challenges include: ○ Emergency use eligibility requirements. ○ Business hours only service coordination. ○ Backup hours deducted from recipients' authorized IHSS hours. **C. Application Processing**

County of Alameda Adult & Aging Services
Advisory Committee on In-Home Supportive Services
6955 Foothill Boulevard, Suite 300
Oakland, CA 94605
Phone: (510) 577-3552
Fax: (510) 577-1965
https://www.alamedacountysocialservices.org/

	• Staff continue to address pending applications. Applications are processed in the order received. **D. CFCO Reassessment Prioritization** • Staff continue to address overdue reassessments. Community First Choice Option (CFCO) reassessments continue to be the priority. CFCO recipients are considered our most vulnerable clients and are more than half of our total caseload (35,000).

County of Alameda Adult & Aging Services
Advisory Committee on In-Home Supportive Services
6955 Foothill Boulevard, Suite 300
Oakland, CA 94605
Phone: (510) 577-3552
Fax: (510) 577-1965
https://www.alamedacountysocialservices.org/

IHSS and Public Authority Report	**Registry Activity (Jan–Jun 2026)** • Average of 240 recipients' requests or the registry lists per month. • Average of 348 provider lists generated monthly. • Average of 2501 provider referrals made monthly. • Inactive providers were removed from the registry. • Provider recruitment efforts continue. **Provider Health Benefits** • 6,227 providers enrolled in health benefits. • Enrollment trends and program value were reviewed. **Training and Recruitment** • Ongoing in-person, online and self-paced trainings. • New specialized training courses include: paramedical services, body mechanics and Hoyer lifting added • Electronic Services Portal (ESP) pilot training begins in July • Continued participation in community job and resource fairs for provider's recruitment.
Advisory Subcommittee/ Ad Hoc Discussion	• The committee acknowledged committee vacancies and membership composition changes, including seat types affected and representation gaps. • Resignation of Karen Ridley and interest of public member to join committee was reported.

County of Alameda Adult & Aging Services
Advisory Committee on In-Home Supportive Services
6955 Foothill Boulevard, Suite 300
Oakland, CA 94605
Phone: (510) 577-3552
Fax: (510) 577-1965
https://www.alamedacountysocialservices.org/

	• -Replacement recruitment and appointment process steps were reviewed, including committee interview and Board of Supervisors approval.
Announcements and Upcoming Events	The committee noted upcoming events including: • Disability Pride Crafts Fair (July 18) • Disability Culture Club Art/Makers Fair (listed for early July) • Justice in Aging Webinar (July 22) • LTSS for All Coalition (monthly Wednesdays) • CICA meetings (first & third Wednesdays) • Provider Appreciation & Resource Fair (November 17)
Public Comments	No Public comments recorded
Action Items	The committee reviewed action items assigned to staff and committee members, including: • Add Backup Provider eligibility criteria to the county website. • Coordinate with counties regarding Backup Provider outreach best practices. • Send backup provider eligibility information and related materials to committee members. • Provide written Brown Act remote attendance guidance by August. • Distribute committee funding guidelines and eligible expenditure information. • Monitor Medi-Cal work requirement exemptions affecting IHSS providers and report back at the next meeting. • Review participation opportunities for LTSS for All and CICA invitations and consider committee involvement.

County of Alameda Adult & Aging Services
Advisory Committee on In-Home Supportive Services
6955 Foothill Boulevard, Suite 300
Oakland, CA 94605
Phone: (510) 577-3552
Fax: (510) 577-1965
https://www.alamedacountysocialservices.org/

	• Recruit new committee applicants from District 2 (Hayward/Fremont/Union City).
I. Adjournment	Adjourn meeting at 3:36pm