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**Advisory Committee on IHSS (AC) Meeting
February 7, 2019**

1:30 PM- 3:30 PM

**Maxwell Park Room , Eastmont Town Center
6955 Foothill Blvd, First Floor, Oakland, CA**

MINUTES

Agenda Items

Call to Order/Introductions (M. Rousey)

Meeting was called to order at 1:36 PM by M. Rousey.

Members Present: Michelle Rousey, Sandra Johnson and Pam Jacob

Phone : n/a

Excused: n/a

Absent: Owen Kent, Maxine Johnson, Noel James

PA Staff Present: Marcella Velasquez, Glenn Wallace, Hyun Kim, Rose Acampora, Dainty Castro and Berenice Rodriguez

IHSS Staff: Randy Morris, Social Service Agency

Guests: Esther Wong

Agenda Additions and/or Revisions:

- There was no quorum; therefore, the meeting was informal and there was no approval of prior minutes.
- Adult & Aging seat introductions (Adult and Aging Services Updates)

ACTION ITEM:

Adult & Aging Services Updates: R. Morris

- **IHSS w/AAS 2 Divisions:** Glenn Wallace Division Director for the IHSS Provider Division. Marcella Velasquez Division Director for IHSS Recipient Division.
- **EVV (Electronic Visit Verification):** Action of Federal Government require verification. Timesheet System to move everyone into electronic timesheets
- **Sick Leave Pilot County Update:** Union successful in advocating for sick leave. Public Authority pilot project of collecting data for the past 7 months resulting in only 1 call in Jan 2019 regarding the need of a back-up provider due to provider being out sick
- \$12.50 to \$13.85. Then, in January 2020 and additional \$0.40 per hour wage increase for a total of \$14.25

AC Secretary and Vice Chair: Discussion & Vote

- Impossible to have quorum with not enough members present

Agenda Items

- Outreach/Recruitment for more members to have a full board

Bylaws Revision: Hold off on by laws until there are more present members/members.

PA Update:

- **Provider Hourly Wage:** Verbal confirmation of wage increase for providers to \$13.85 as of 3/1/2019.
- **Staff:** Calls slowed in December, but picked up in January. Registry providers checking in monthly to aid in keeping registry lists updated. When providers are not checking in, a letter is generated to remind them to check in. Currently 732 providers on registry.
- **Training:** Focused on central region. Trained 1000 participants over the past year.

Committee Assignments: Recruitment, By-Laws

Recruitment discussion: See above (Bylaws Revision)

Outreach Opportunities:

- Contact Hyun Kim

Statewide Meetings/ CICA:

- Everyone is welcome to be on CICA call
- CICA call happens monthly
- Training around using outside services and what there is out there for recipient

Action Items for next meeting:

1. Glenn-send workchart to board members
2. IHSS- Send Identifying information to board members for Glenn Wallace and Marcella Velasquez
3. PA- Send updated email for Rose Acampora and Hyun Kim
4. IHSS- Send board members power point re: ETS to EVV conversion
5. PA- Send board members info on Sexual Harrassment Workgroup

Adjourn:

Meeting ended at 3:22 PM.

For information call (510) 777-4215