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**Advisory Committee on IHSS (AC) Meeting
 May 2, 2019
 1:30 PM- 3:30 PM
 Maxwell Park Room , Eastmont Town Center
 6955 Foothill Blvd, 1st Floor, Oakland, CA
 MINUTES**

Agenda Items

Call to Order/Introductions (M. Rousey)

Meeting was called to order at 1:39pm by M. Rousey.

Members Present: Michelle Rousey, Sandra Johnson and Pam Jacob

Phone : n/a

Excused: n/a

Absent: Owen Kent (who has submitted his resignation), Maxine Johnson, Noel James

PA Staff Present: Glenn Wallace, Dainty Castro and Hyun Kim

IHSS Staff: Randy Morris, Social Service Agency

Guests: Warren Cushman, Carole Wang and Daisy Hill

Agenda Additions and/or Revisions:

- Outreach Opportunities: Vote who will attend DCAD – M. Rousey
- S. Johnson motioned to add voting on members who will attend DCAD and approve the agenda, seconded by P. Jacobs. All voted in favor; motion carried.

Approval of Minutes: S. Johnson motioned to approve the March 2019 minutes, seconded by P. Jacobs. All voted in favor; motion carried.

Adult & Aging Services Updates (R. Morris/G.Wallace)

- R. Morris discussed the challenges the State and County will face next year to fund the IHSS program.
- R. Morris presented a cumulative count of violation data and discussed the process

Violation:	1	2	3	4
Total:	2648	596	192	13

- R. Morris reported that the State will start to implement the Electronic Visit Verification (EVV) effective January 2020. G. Wallace shared County's plan on how to get everyone onboard.

Agenda Items

- R. Morris shared an update that will becoming effective as of June 1, 2019: Individuals receiving SSI/SSP are now eligible to participate in the CalFresh program (provided all other eligibility criteria are met).
- G. Wallace discussed the Public Authority staff report: To date, there is a total of 834 Providers and the total number of covered Providers in the healthcare is 5,873.
- H. Kim reported that in the month of April, there were four training workshops offered in South County and two Homecare Worker Certificate Program at adult schools in Berkeley and San Leandro. H. Kim also shared that she is working with G. Wallace on a pilot plan to conduct Provider Orientations outside of the Eastmont Office, such as the Fremont Resource Center, Hayward and Livermore Offices, and in Berkeley. G. Wallace also shared that a virtual lobby at Fremont Resource Center will be available soon.
- ACTION ITEM: EVV will remain a standing agenda item.

Action Item and Vote

Removal of Members

- **Noel James** – Due to numerous unexcused absences over the last year, a letter (certified mail) has been sent informing N. James to either resign or the Board will take action. P. Jacobs motioned to remove Noel James from the AC Board. S. Johnson seconded. All voted in favor; motion carried.
- **Maxine Johnson** – Due to numerous unexcused absences , a letter (certified mail) has been sent informing M. Johnson to either resign or the Board will take action. P. Jacobs motioned to remove Maxine Johnson from the AC Board. S. Johnson seconded. All voted in favor; motion carried.

Action Item and Vote

Addition of a New Board Member

- Warren Cushman was interviewed by the board members. Question/Answers are on a separate form. P. Jacobs motioned to add Warren Cushman as a new member of the AC Board. S. Johnson seconded. All voted in favor; motion carried.
- W. Cushman will be placed in the IHSS Recipient/Consumer Under 65 years.

Agenda Items

Action Item

Revised Outreach Fliers

- AC board reviewed the draft fliers.
- These fliers will go out to all Public Authority Providers that are on the registry.
- Current open positions are as follows: (i) Non-Family member; (ii) Family member; (iii) Senior Advocate; (iv) Community Advocate for the the Disabled.
- Recommended additions to the fliers: (i) how often the committee meets; (ii) how important/serious the committee is.
- ACTION ITEMS: Confirm correct age as written in the most current Bylaws. S. Johnson moving to the senior advocate position should be added on next month's agenda.

Outreach Opportunities

- Disability & Aging Capitol Action Day (DCAD)
- Travel expenses will be reimbursed
- P. Jacobs motioned for S. Johnson to attend DCAD and to get reimbursement through the AC funding. S. Johnson seconded. All voted in favor; motion carried.
- CICA- Two representatives from our Advisory Committee should be representatives for CICA. P. Jacobs volunteered. M. Rousey will send information.

Public Input (Guest, C. Wang)

- Carole Wang shared the communication issues amongst the Chinese community and stated she is willing to share the word out for awareness.

Adjourn:

S. Johnson motioned to adjourn and P. Jacobs seconded. All voted in favor; motion carried.

For information call (510) 577-1906