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**Advisory Committee on IHSS (AC) Meeting
March 7, 2019**

1:30 PM- 3:30 PM

**Maxwell Park Room , Eastmont Town Center
6955 Foothill Blvd, 1st Floor, Oakland, CA**

MINUTES

Agenda Items

Call to Order/Introductions (M. Rousey)

Meeting was called to order at 1:39pm by M. Rousey.

Members Present: Michelle Rousey, Sandra Johnson and Pam Jacob

Phone : n/a

Excused: n/a

Absent: Owen Kent (who has submitted his resignation), Maxine Johnson, Noel James

PA Staff Present: Glenn Wallace, Dainty Castro, Hyun Kim, Christine Morgan and Rose Acampora

IHSS Staff: Randy Morris, Social Service Agency

Guests: Warren Cushman

Agenda Additions and/or Revisions:

- Committee: Assignments/Vote – M. Rousey
- M. Rousey motioned to approve the agenda, seconded by S. Johnson. All voted in favor; motion carried.

Approval of Minutes: M. Rousey motioned to approve the May 2018, September 2018, October 2018, December 2018 and February 2019 minutes, seconded by S. Johnson. All voted in favor; motion carried.

Adult & Aging Services Updates (R. Morris/G.Wallace)

- R. Morris asked what would AC want from Adult & Aging/IHSS. He wants this advocacy to IHSS, and not just the people that the Public Authority serves.
- M. Rousey would still like to get CAPA update and any other updates. G.Wallace agreed that he would share what he could after the monthly CAPA meetings.
- S. Johnson would like to see efforts to advertise joining the AC in different placement/establishments. G. Wallace agreed and said that we would be discussing this later.
- P. Jacobs would like to know more about internal issues in terms of relationships between Providers and Recipients.

Agenda Items

- R. Morris will continue to provide fraud/violations report to the AC during meetings. He reported that the State will be sending materials regarding sexual harassment and that all counties were asked to track.
- R. Morris also reported that EVV will be effective 01/2020 and is mandatory. BVI will have the phone option.
- ACTION ITEM: EVV will become a standing agenda item.

PA Update: Reports and Updates (See attached report)

- **Training & Outreach**: G. Wallace and H. Kim are working on webinar video training. This would allow us to focus on certain groups of people (e.g. consumers and/or providers) as well as certain groups of people in certain communities. We also discussed the need to post fliers for involvement with the Advisory Committee on In-Home Supportive Services. Suggestions on where to post fliers (e.g. para transit, senior complex, disability complex, consortium trainings).

Review and Approval of 3 AC Outreach Fliers

- Review of available positions: (2) Consumers over 60; (2) consumers under 60; (1) Non-family member/Provider; (1) Family member; (1) Specialist; (2) Alternate over or under 60
- All agreed that there was too much information on the fliers. Less words if possible.
- M. Rousey motioned to allow PA staff to work on revising the fliers and P. Jacob seconded. All voted in favor; motion carried.

AC Yearly Officer Vote

Committee: Assignments/Vote: (M. Rousey)

- Chair, Vice-Chair, and Secretary are up for renewal.
- Review of the clause from the Advisory Committee on In-Home Supportive Services Bylaws, Article IV, Section 4.1 – Officers.
- Chair – M. Rousey nominates herself. No other nominations. S. Johnson and P. Jacob voted in favor; motion carried.
- Vice-Chair – M. Rousey nominated S. Johnson. P. Jacobs and S. Johnson voted in favor; motion carried.
- Secretary – M. Rousey nominated P. Jacobs. P. Jacobs declined.
Secretary is still open.
- NO Treasurer per new AC Bylaws.

AC Member Attendance Review (Action item)

- N. James and M. Johnson missed quite a few meetings already.
- O. Kent submitted his resignation

Agenda Items

- Review of the clause from the Advisory Committee on In-Home Supportive Services Bylaws, Article IV, Section 4.3 – Removal.
- ACTION ITEM: Add “removal of officers” to the agenda next meeting and agreement that we must follow the by laws to remove the persons.

Outreach Opportunities: Statewide Meetings/ CICA/Upcoming Events (M. Rousey)

- CA IHSS Consumer Alliance (CICA) is looking for a VP.
- Two representatives from our Advisory Committee should be representatives for CICA – not necessarily the VP position.
- M. Rousey will advise next CICA call, which happens monthly.

Member/Community Communication (Guest, W. Cushman)

- Budget hearing in Sacramento scheduled for 3/14 and 3/22.

Announcement of W. Cushman’s Interest in becoming an AC Member

- W. Cushman’s application has been received by G. Wallace. It has been reviewed, and phone interview completed.
- Recruitment Committee – M. Rousey motioned for P. Jacobs to be a member of the Recruitment Committee. P. Jacobs seconded.
- ACTION ITEM: Recruitment Committee will set up a date/time to interview W. Cushman after G. Wallace confirms references has been checked and completed.

Adjourn:

M. Rousey motioned to adjourn and P. Jacobs seconded. All voted in favor; motion carried.

For information call (510) 577-1906