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Advisory Committee on IHSS Bylaws/Program Committee Meeting

October 21, 2019

1:30 PM- 3:30 PM

Maxwell Park Room , Eastmont Town Center
6955 Foothill Blvd, 1st Floor, Oakland, CA

MINUTES

Agenda Items

Call to Order/Introductions (M. Rousey)

Meeting was called to order at 1:31pm by M. Rousey.

Members Present: Michelle Rousey, Sandra Johnson, Pam Jacob and Warren Cushman

Excused: n/a

PA Staff Present: Executive Director - Glenn Wallace

Agenda Additions and/or Revisions:

- No additions and/or revisions
- S. Johnson motioned to approve the agenda, seconded by P. Jacobs. All voted in favor; motion carried.

Approval of Minutes: No minutes to approve since it has been two or more years since the last subcommittee meeting.

Program Committee

- Any issues related to consumers, providers, as long as it's not legislative
- Discuss concerns regarding IHSS issues (i.e. phone systems, old lobby, etc.)
- Committee willing to help out with the EVV training and will reach out to the union representative
- Outreach ideas regarding EVV are as follows: Town hall meetings, via telephone, Regional Centers, Community Centers, Senior Centers, Stellie's workshops, letters to recipients, clinic social workers, posters in large font – which can also be included on newsletters, text blast for providers, CRIL (Community Resources for Independent Living) and SIL (Supported Independent Living, CARA (CA Alliance for Retired Americans)
- EVV sign-up can be done in two ways: Online or by coming to the IHSS office with the help of an IHSS staff
- **ACTION ITEM:** EVV Training as standing agenda, draft/create a poster

Agenda Items

Bylaws Committee

- S. Johnson volunteered to chair the committee
- Committee decided to review the revised Bylaws by going through each section/article

- ARTICLE I: Establishment and Name
 - Name change to Advisory Committee on In-Home Supportive Services. It's goal is to widen the scope of this committee. The focus is what IHSS can do for the county and how IHSS can provide better services to the recipient as well as the providers - not just focusing on Public Authority

ACTION ITEM: Send copy of Advisory Committee on Aging's Bylaws to the Bylaws Committee

- ARTICLE II: Purpose and Authority
 - Receiving ongoing advice and being able to follow what is going on with the program without the need to wait for the next meeting is helpful
 - We can make recommendations

ACTION ITEM: Discuss with County Counsel

- ARTICLE III: Membership of Advisory Committee
 - Fair process
 - Follows procedure according to Brown Act
 - No other IHSS Advisory Committee Board in the State has alternate members. This is unique to our county.
 - Re-visit/discuss further the term limit for appointed committee members
- Discussion ended at Section 3.7.6. Will resume and continue discussion of Bylaws at Section 3.8

Adjourn:

S. Johnson motioned to adjourn at 3:28 pm and P. Jacob seconded. All voted in favor; motion carried.

For information call (510) 577-1906